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MEMORANDUM

To: Charlottesville-Albemarle Regional Transit Authority (CARTA) Board of Directors
From: CARTA Working Group Staff
Date: January 22, 2026
Subject: 2026 Meeting Dates, Times, and Draft Topics

Background:

The CARTA Board's regular meetings are currently scheduled on the fourth Thursday of odd-numbered months at 5pm.

Discussion:

As the Board reviews the proposed 2026 meeting dates, it presents an opportunity to confirm whether the current dates and start times continue to work or if any adjustments should be considered. Staff anticipate the potential for a robust slate of agenda items in 2026, including updates on the Transit Prioritization Study, transit provider updates, statewide presentations, and policy discussions. The Board may wish to consider whether extending the regular meeting duration to two hours rather than an hour and a half would support dates with fuller meeting agendas.

Additionally, the Board may determine if any meetings will be held virtually. Pursuant to the Code of Virginia and the Remote Electronic Participation Policy adopted by the Board on May 22, 2025, public bodies may hold all-virtual public meetings provided that:

“... The public body does not convene an all-virtual public meeting (i) more than two times per calendar year or 50 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively with another all-virtual public meeting.”

Staff Recommendation:

Staff recommend that the CARTA Board extend the regular meeting duration to two hours, discuss whether the current regular meeting date and start time continue to meet the Board's needs, and determine if any meetings will be held virtually as part of the 2026 calendar review.

Draft 2026 Meeting Topics:

Below is a draft list of potential meeting topics for 2026. These topics are subject to change and are intended to provide an early, high-level overview of the types of discussions and presentations that may come before the Board over the course of the year. The Board is encouraged to share feedback on any additional topics, presentations, or invited guests to consider incorporating into the 2026 meeting calendar.

January 22, 2026	Election of Officers 2026 Calendar of Meetings Transit Provider Overviews Transit Prioritization Study Standing Item: Transit Provider Updates
March 26, 2026	Transit Prioritization Study Transit Governance Study – Presentation CAT Bus Stop Inventory – Presentation Standing Item: Transit Provider Updates
May 28, 2026	Transit Prioritization Study DRPT Transit Funding Overview – Presentation CVTA Invited Guest – Presentation Jaunt Update – Presentation Standing Item: Transit Provider Updates
July 23, 2026	Transit Prioritization Study – Legislative Priorities and Discussion DRPT Virginia Breeze Tidewater Current Route Update – Presentation Transit Provider Grant Awards and Budgets – Presentation NVTA or WATA Invited Guest – Presentation Standing Item: Transit Provider Updates
September 24, 2026	Transit Prioritization Study – Draft Final Plan Afton Express Update – Presentation MicroCAT Update – Presentation Standing Item: Transit Provider Updates
November 12, 2026 ¹	Transit Prioritization Study – Plan Adoption Tri-Cities MPO or HRTPO Invited Guest – Lessons Learned Presentation Standing Item: Transit Provider Updates

¹ Updated due to regular date and time occurring on Thanksgiving holiday.